

Vacancy Announcement

Position: Senior Tax Associate

Location: Nairobi, Kenya

Application Deadline: 16th May 2026

We are seeking highly motivated senior tax associates to join our team. This role offers an excellent growth opportunity for tax professionals to deepen their technical expertise, work with a diverse portfolio of clients and contribute to delivering high-quality tax advisory and compliance services in a dynamic and collaborative environment.

Key Responsibilities

The selected senior tax associates will undertake the following roles:

- Assisting in tax research and analysis
- Preparation and review of tax computations
- Undertake tax filings and assist with the resolution of any i-Tax related issues
- Preparation of tax advisory reports and documentation
- Transfer pricing documentation and the associated regulatory compliance work
- KRA Audit assistance including tax audit management, objections and response to KRA queries
- Tax Health-check reviews
- Training of junior staff
- Keep tabs on changes in Kenyan tax laws

Minimum Qualifications

Applicants must meet the following requirements:

- CPA Advanced Section or CPA(K) qualification
- A Bachelor's degree in a business-related field (Accounting, Finance, Economics, Business Administration, or related discipline)
- At least 2 or more years' experience from a reputable tax consulting firm
- Strong analytical and problem-solving skills
- Excellent written and verbal communication skills
- Proficiency in Microsoft Excel, Word, and PowerPoint
- High level of integrity, professionalism, and attention to detail

Preferred Attributes

Successful candidates will demonstrate:

- Is self-driven, pro-active and focused
- Takes responsibility for performing high quality work
- Ability to work independently and within a team
- Excellent communication and social skills
- Ability to work in a fast-paced professional environment

Application Process

Interested candidates should send their CV and a brief cover letter to:

info@intelpointconsulting.com

Subject line: **Application – Senior Tax Associate**

Apply by 31st May 2026

Only shortlisted candidates will be contacted.